

**REPORT FOR: Chief Officers'
Employment Panel**

Date of Meeting: 24 June 2013

Subject: INFORMATION REPORT –
Reference from Overview & Scrutiny
Committee - 4 June 2013

Responsible Officer: Jon Turner, Divisional Director of Human
Resources & Development & Shared
Services

Exempt: No

Enclosures: Appendix 1 – Reference from Overview &
Scrutiny Committee
Appendix 2 - Officer Employment
Procedure Rules
Appendix 3 - Extract from the Joint
Negotiating Committee for Chief Officers
of Local Authorities Conditions of Service

Section 1 – Summary

This report provides members with information relevant to their consideration of the reference from the Overview & Scrutiny Committee held on 4 June 2013.

FOR INFORMATION

Section 2 – Report

Background

2.1 At the meeting of the Overview & Scrutiny Committee on 4 June 2013, members agreed to refer a potential disciplinary issue to the Chief Officer Employment Panel. The reference is at Appendix 1 to this report.

2.2 The Councils Constitution Part 4H Officer Employment Procedure Rules sets out the rules which apply when considering disciplinary action for Chief Officers. A copy of the rules is attached at Appendix 2.

2.3 Disciplinary action for Chief Officers follows the Model Disciplinary Procedure (as modified locally) set out in the Joint Negotiating Committee for Chief Officers of Local Authorities Conditions of Service. An extract from the Joint Negotiating Committee for Chief Officers of Local Authorities Conditions of Service, which includes the Model Disciplinary Procedure, is attached at Appendix 3.

Legal comments

The Overview and Scrutiny Sub Committee has referred a potential disciplinary issue to the Chief Officer's Employment Panel relating to the former Corporate Director of Resources. The terms of reference of the Chief Officers' Employment Panel are limited to making appointments and/or dismissal of Chief Officers.

In accordance with the Officer Employment Procedure Rules disciplinary action against this Chief Officer should follow the model disciplinary procedure set out in the Joint Negotiating Committee for Chief Officers of Local Authorities Conditions of Service. This provides that the matter should be referred to her manager, the Chief Executive to undertake a preliminary investigation. Failure to follow this procedure would be a breach of contract.

Section 3 - Statutory Officer Clearance

Name: Linda Cohen



on behalf of the*
Monitoring Officer

Date: 17 June 2013

Section 4 - Contact Details and Background Papers

Contact: Jon Turner, Divisional Director of Human Resources & Development & Shared Services

Email: jon.turner@harrow.gov.uk

DD: 0208 424 1225

Background Papers: None

Background Papers:

Overview & Scrutiny Committee 2013

1.	Consultation	YES
2.	Corporate Priorities	YES